



**CHANGE OF AGENT FORM**

(This form to be filled by the student when requesting change of Educational Agent)

<b>Student Name</b>			
<b>Student ID</b>			
<b>Current Agent / Company Name</b>			
<b>New Agent Company Name</b>			
<b>Agent Contact Person:</b>		<b>New Agent Contact Number</b>	
<b>Agent Contract Signed:</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Marketing Manager informed Admin of the Change</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Previous agent's pending invoices cleared</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Date the agent engagement ceases for the student</b>	____/____/____
<i>I, hereby confirm that my previous agent has been informed that I no longer need their services as an Education agent.</i>			

<b>Student Signature</b>		<b>Date</b>	
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<b>For Office Use Only</b>			
<b>Marketing Manager Name</b>			
<b>Signature</b>		<b>Date</b>	