



Appeal Form

Section 1

Candidate making appeal to complete Section 1

Nature of appeal:

Candidate name:

Candidate signature:

Date:

Individual making the appeal is (tick appropriate word)

- The Learner
- The RTO Staff Member
- The Trainer/assessor
- The Learner's Supervisor

Appeal is being made against (tick appropriate reason below)

- The assessment decision
- The procedural decision
- Cancellation of enrolment

Section 2

Staff member receiving this form to complete Section 2

Comments:

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Staff member name:

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Staff signature:

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Date:

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Forwarded to:

RTO Manager

Training Manager

Independent Review

Date:

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Section 3

Staff member conducting the investigation of the appeal is to attach a detailed report to this form.

RTO manager will take action according to Veritas Education Pty Ltd's Appeals Policy.