



## Student Refund Application Form

This form must be used by students / learners applying for refund and addressed to the RTO CEO. If refund applications are lodged in any other way, the applicant will be contacted by the RTO and required to complete the Student Refund Application Form

**Competency Name & Code**.....

**Student Family Name** .....

**Given names**.....

**Address** .....

**Competency training start date**.....

**Date of refund application** .....

**Enrolment Date** .....

**Contact phone number & Email**.....

**Reason for refund application**.....

.....

.....

.....



**Staff Received the Application**.....

.....

**Student / learner signature**.....

**Date**.....